

Magic Valley Gem Club Safety Specialist job description:

Note: No individual member may encumber, commit, charge, or in anyway make the club liable for any cost, fees, charges or other indebtedness without prior approval of the Club's Majority vote at a meeting. All expenses are solely the responsibility of the individual making the purchase.

Job Title Magic Valley Gem Club Safety specialist

Reports to: President, Secretary, Executive Board, and General membership

Job Overview:

Insure the best safety practices are used in the activities of the club.

During the Show and Activities you must be on duty to insure the safest means are employed to prevent accidents. In cases like field trips, insure the Field Marshalls are equipped with proper First Aid kits and knowledge on how to use them.

Make paper copies when required and handout to members.

You are to take on the assignments as given by the President or Executive Board.

Work with club members to accomplish the assignments.

Duties: You are the Club's best hope for accident prevention

Make every effort to cover the main areas of Safety.

Monthly at Club meeting be prepared for a 5 Minute or less talk on safety.

Sometimes give handouts to members of free pamphlets' on safety issues is a good idea.

Monthly articles on safety should be given to the MVGC Gem News. 250 words or so.

**Yearly make copies of your handouts for the Library and a copy to the Editor.**

Work with the Program Chairman to perhaps include a safety demonstration, a FUN CPR or First aid written test or team contest to check knowledge of Club members

Make learning as fun, exciting, and educational as possible.