

Magic Valley Gem Club Stamp Specialist job description:

Note: No individual member may encumber, commit, charge, or in anyway make the club liable for any cost, fees, charges or other indebtedness without prior approval of the Club's Majority vote at a meeting. All expenses are solely the responsibility of the individual making the purchase.

Job Title Magic Valley Gem Club Stamp Specialist

Reports to: President, Vice President, Secretary, Executive Board.

Job Overview:

Collect member collected stamps and forward them to the North West Federation. Effort involved!

Duties:

The North West Federation collects stamps which it then sends on to collectors and uses the monies from the stamps give to the American Cancer Society. Our Club is ask to cut stamps with a ¼ in boarder on all sides and then send them to NWF for exchange for monies for Cancer Research.

You are to collect and process the stamps and before the NW Federation meeting send to the appropriate member of the Federation.

Check with the Club President or Vice President if you need the Name, address, times to send the stamps.