

Magic Valley Gem Club Nomination chairman job description:

Note: No individual member may encumber, commit, charge, or in anyway make the club liable for any cost, fees, charges or other indebtedness without prior approval of the Club's Majority vote at a meeting or the Show Chairman. All expenses are solely the responsibility of the individual making the purchase.

Job Title Magic Valley Gem Club Nomination chairman  
Reports to: President and Executive Board

Job Overview:

Qualification includes being an active Club member. (One sensitive to the feeling of others)

Do whatever correspondence the Club needs done in regards to nominations for Club Officers.

Insure the Bylaws are followed and rules are obeyed.

Duties: AS OUTLINED IN THE MVGC BYLAWS

The Bylaws state: A nominating committee shall be appointed by the President and shall consist of Two Active members, presided of over by the current President with one member being the Chairman.

With the list given you by the current President of the Club, which will contains current officers and new suggested officers, research and verify the qualifications of each nominee.

Help with the finding of other qualified members to serve in unfilled positions.

At the January meeting if you are not one of the Officers.

Read the Charge for officers as a Group and have the New officers say - " I WILL".

If you are one of the new officers appoint another to give the charge.

Insure the Club Secretary and the Editor each have a copy of the New Officers.